



**JIGYASA
UNIVERSITY**
(Formerly Himgiri Zee University, Dehradun)

Ph.D. REGULATIONS

Academic Session:
2024-2025
(Revised)

1	11-03-2025	Issued for Implementation
Revision No.	Date of Revision	Description
		Jigyasa University Ph.D. Regulation

PREAMBLE

Jigyasa University Dehradun, Uttarakhand, India, offers research programmes in various disciplines, leading to the award of Ph.D. degree. The process to award this degree is in recognition of high academic achievements, independent research and application of knowledge to the solution of technical and scientific problems in different disciplines. The research work shall distinctly evince the candidate's capacity for creative examination and sound judgment and shall make original contribution to the existing treasure of knowledge. The Ph.D. degree shall be conferred and awarded only to a candidate who will fulfil all the requirements specified in these proposed regulations, which are framed according to the requirements of various schools/departments.

1. SHORT TITLE, APPLICATION AND COMMENCEMENT:

1.1 'Applicant' means a person who makes an application in the prescribed form for admission to the Ph.D. programme of the Jigyasa University, Dehradun, Uttarakhand, India.

1.2 'Research Scholar' means a person registered for the Ph.D. degree, who has completed the required course work and has submitted the synopsis, duly approved by Research Degree Committee of the University.

1.3 'Supervisor' means a person who is a faculty/scientist in Jigyasa University with Ph.D. degree and formally approved and/or recognized by the RDC to supervise the research work.

1.4 'Co-supervisor' means a supervisor appointed by RDC as such in addition to the supervisor to help in the accomplishment of the research work of the Candidate.

1.5 'Course Work' means the Pre-Ph.D. work prescribed under 7(1) of the UGC Regulations, 2016.

1.6 'RDC' means Research Degree Committee.

1.7 'Full time research candidate' means a candidate registered for the Ph.D. degree devoting full time for the completion of his/ her degree.

1.8 ‘Part time research candidate’ means a person registered for Ph.D. degree, whether sponsored or self-financed devoting a part of his time to pursue the research programme along with the discharge of his other official obligations.

1.9 ‘Sponsored research candidate’ means a research candidate who is in receipt of financial assistance for pursuing research work from any sponsoring organization or his/her employer.

1.10 ‘Project fellow’ means a research candidate who is receiving financial assistance for pursuing research work from any project undertaken by the Jigyasa University.

1.11 ‘Minimum Registration Period for submission of thesis’ means the period before the expiry of which a candidate shall not be allowed to submit his Ph.D. thesis.

1.12 ‘Maximum registration period’ means the period on the expiry of which a candidate’s registration shall stand cancelled, however, the competent authority may give extension up to maximum one year in two spells of six months each.

1.13 There will be **three** advisory committees for the proper functioning of the Ph.D. degree:

- (a) Research Advisory Council (RAC)
- (b) Research Degree Committee (RDC)
- (c) Doctoral Research Committee (DRC)

1.14 The office of the Research and Development Cell under the direction of the Dean R&D will take care for all activities related to Ph.D. programme of the Jigyasa University, Dehradun, Uttarakhand.

2. COMPOSITION OF VARIOUS BOARDS AND COMMITTEES

2.1 Constitution and Functions of Research Advisory Council (RAC)

Research Advisory Council (RAC) shall function as per the provision given in the Jigyasa University Research Policy. The Research Advisory Council will be the main research based investigation body of the University and will give the thorough vision, to the research, embraced by the University, including its prioritization. The RAC will in like manner oversee, direct and scrutinize all the assessment activities

and Ph.D. programs of the University.

The composition of the RAB will be as under:

01.	Vice Chancellor (Chairperson) or his nominee	
02	Dean Academic Affairs	
03.	Deans of Schools	
04.	Dean R&D-Convener	
05.	Member Secretary, Research Degree Committee	
06.	Research Cell Members	
07.	External outstanding experts from leading Research Organizations/Industries/Corporate groups in different domains nominated by the Vice-Chancellor.	2

2.2 CONSTITUTION AND FUNCTION OF RESEARCH DEGREE COMMITTEE (RDC) :

Constitution of RDC will be as follows:

Vice Chancellor	Chairperson
Dean Academic Affairs	Member
Dean of the Concerned School	Member
Dean R&D	Convener
Member-Secretary, RDC	Member
Research Cell Member-01	Member
Concerned Research Supervisor	Member
One/Two eminent nominated academicians from University as expert.	Member

Note: The School Dean will nominate the name of the one/two eminent academicians from the allied Departments/School.

The Research Degree Committee shall deal with the decision matters and make recommendations regarding the conferment of the award of the Ph.D. degree. The

quorum of the RDC shall not be less than two-third of its members.

The RDC shall perform the following functions:

- a) To approve the proposed research topic of each applicant based on defending his/her synopsis after successful completion of the course work.
- b) To Recommend for Change and/or Inclusion of Supervisors.
- c) To Recommend for Extension of Duration.
- d) To Recommend for Acceptance/Change in Place of Work.

2.3 CONSTITUTION AND FUNCTION OF DOCTORAL RESEARCH COMMITTEE (DRC) FOR SCHOLAR:

The Dean/HOD of the concerned school/department shall constitute a committee consisting of following for the research scholar enrolled in their department/school after successfully completion of the course work examination.

Supervisor (From the department)	Chairman
Two faculty members having with Ph.D. degree from the concerned department/School.	Members
One faculty having Ph.D. degree from the allied department/school.	Member
Co-supervisor (if any)	Member

The candidate has to give the presentation on selected research topic in presence of all DRC members. Before presentation, the candidate has to take the written consent on the proposed topic by the assigned supervisor. DRC has to give their consent on the proposed Ph.D. topic for the further consideration and approval of RDC.

The DRC shall be responsible for regular monitoring of the progress of research work on six monthly basis. A research scholar shall appear before the Doctoral Research Committee (DRC) of the concerned School once in a six months to make a presentation of the progress of his/her work for evaluation and further guidance.

The candidate has to submit the six monthly progress report signed and approved by the concerned supervisor and constituted DRC committee members. In case the progress of the research scholar is not satisfactory, the DRC shall record the reasons for the same and suggest the necessary measures. If the research scholars fail to

implement these corrective measures for two consecutive reporting periods, the DRC may recommend to RDC for cancellation of the registration of the research scholar.

3. ELIGIBILITY CRITERIA FOR ADMISSION

1) Candidates who have completed:

- 1) A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.
- 2) A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time. Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.
- 3) Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

The Ph.D. Research Scholars in Jigyasa University can be categorized as per the following:

- a) Full-time (FT)
- b) Full-time Sponsored (FT-S)
- c) Part-time (PT).

In case of Part-time (PT):

The Jigyasa University shall obtain a “No Objection Certificate” through the candidate for a part-time Ph.D. programme from the appropriate authority in the organization where the candidate is employed, clearly stating that:

- i. The candidate is permitted to pursue studies on a part-time basis.
- ii. His/her official duties permit him/her to devote sufficient time for research.
- iii. If required, he/she will be relieved from the duty to complete the course work.

4. DURATION OF THE PROGRAMME:

Duration of the Programme.-

(1) Ph.D. Programme shall be for a minimum duration of three (3) years, including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. programme.

(2) A maximum of an additional two (2) years can be given through a process of re-registration as per the Statute/Ordinance of the Higher Educational Institution concerned; provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in the Ph.D. programme. Provided further that, female Ph.D. scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. programme.

(3) Female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Ph.D. programme.

(4) Based on the recommendation of the committee, Vice chancellor may take the appropriate decision.

(5) In case of any grievances, Vice chancellor, JU may constitute a committee of senior faculty members under the convenorship of Dean R&D to look after the issue.

5. PROCEDURE FOR ADMISSION. –

The admission to the Ph.D. programme of JU shall be made using the following methods:

- The candidates seek for admission can apply only through the application, which will be accepted only thorough online on <https://www.jigyasauniversity.edu.in/>
- The candidates are expected to upload all necessary documents online while filling the form.
- The candidates has to submit a fee of Rs.6000/-, (Application form of Rs.1000/- & Rs. 5000/- for the Registration Fee, which is nonrefundable).
- After successfully clearing the entrance exam & interview student has to submit first semester fee within the due date or otherwise candidature will be revoked.
- The JU Admission office is expecting to take care about all of the above-mentioned process of admission.

Detail Admission Process:

i. JU admit the students who qualify the UGC-NET/UGC- CSIR NET/GATE/CEED and similar National level tests.

And/or

ii through an Entrance Test conducted. The Entrance Test syllabus shall consist of 50% of research methodology and 50% shall be subject specific.

iii. Students who have secured 50 % marks in the entrance test are eligible to be called for the interview.

iv. A relaxation of 5 % marks will be allowed in the entrance examination for the candidates belonging to SC/ST/OBC/differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the Commission from time to time.

v. The University may decide the number of eligible students to be called for an interview based on the number of Ph.D. seats available.

6. NOTIFICATION FOR PH.D. PROGRAMME

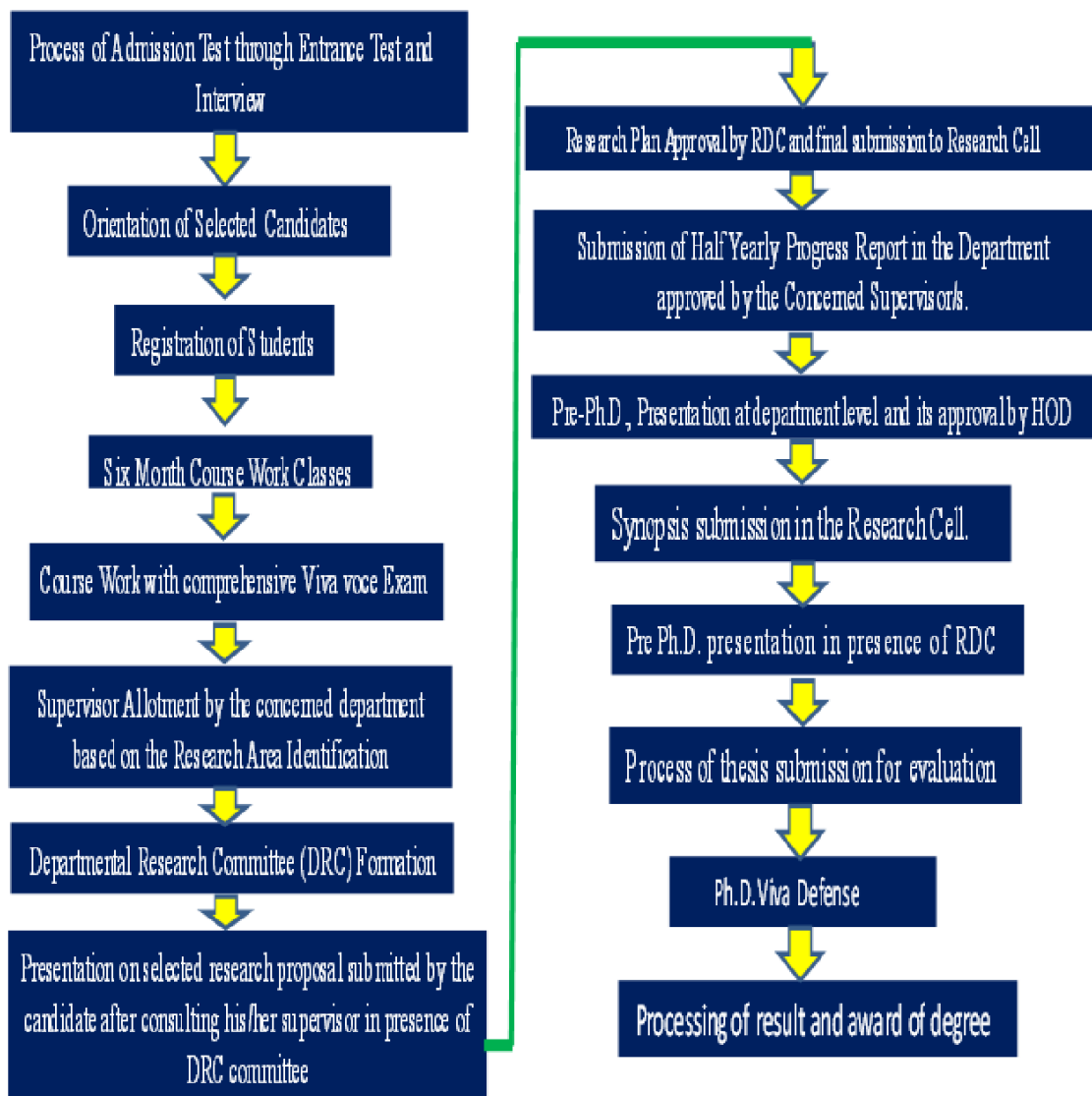
6.1 The University shall lay-down and decide on annual basis, number of Ph.D. seats in each Dept/school based on the final recommendation of the concerned school Dean, depending on the number of available eligible supervisors and as per the cadre ratio norms prescribed by University Grant Commission (UGC).

6.2 The number of seats as previously mentioned shall be notified on a regular

basis on the University website and/or advertised in widely read national/regional newspapers.

PROCEDURE FOR ADMISSION

FLOW CHART: PH.D. PROGRAMME (ADMISSION TO AWARD) STEPS ACTIVITY RESPONSIBILITY/COMMITTEE REMARKS



PH.D. PROCESS WITH CUSTODIAN

START	Advertisement of Ph.D. Entrance based on the available seats.	Admission Cell in coordination with Research and Development Cell.
STEP-1	Conduct of Ph.D. Entrance Test followed by Interview	Office of Controller of Examination in coordination with Research and Development Cell.
STEP-2	Scheduling of orientation program of selected candidates	Research and Development Cell, JU
STEP-3	Collecting of required documents (Passing mark sheets, Degree, Migration etc.) for student file	Office of Registrar.
STEP-4	Creation of Identity card and Enrollment ID for all selected-students (TEMP ID in case of any missing documents)	Office of Registrar.
STEP-5	Creation of JU Email ID for all selected students	Information Technology Cell, JU
STEP-6	Preparation of research file for each selected students.	Research and Development Cell, JU
STEP-7	Information to Account Department for all registered students.	Research and Development Cell, JU
STEP-8	Registration of Students for coursework classes	Research and Development Cell, JU
STEP-9	Scheduling and conduct of course work Classes and maintain of record.	Research and Development Cell, JU
STEP-10	Conduct of course work examination	Office of Controller of Examination and Research and Development Cell.
STEP-11	Declaration of result and issue of Grade cards.	Office of Controller of Examination
STEP-12	Process of Supervisor Allotment based on the availability in dept.	Research and Development Cell, JU in coordination of Dean of Respective Schools.
STEP-13	Conduct of Doctoral Research Committee (DRC)	Dean/HODs/Ph.D. coordinator of the respective school in coordination with Research and Development Cell.
STEP-14	Submission of minutes of meeting of DRC in the prescribed format in the office of Dean R&D.	Dean/HODs/Ph.D. coordinator-School
STEP-15	Conduct of Research Degree Committee (RDC) meeting for finalization of the Research topic of the student.	Research Degree Committee, External Expert, VC/ Nominee, Dean R&D/ Nominee.

STEP-16	Submission of minutes of meeting of RDC in the prescribed format in the office of Dean R&D.	Dean/HODs/Ph.D. coordinator/Ph.D. coordinator-JU
STEP-17	Issue of Ph.D. registration letter to all Scholars.	Research and Development Cell, JU
STEP-18	Display of all registered scholars name with their topic and guide on the research section of the JU website.	Research and Development Cell, JU in coordination with team digital.
STEP-19	Conduct of Six monthly research progress report presentation in School and report submission in Research and Development Cell.	Concerned supervisor in coordination with DRC of the School.
STEP-20	Conduct of Departmental Pre-Ph.D. Viva.	Concerned Supervisor in coordination with HOD/Deans/School level Ph.D. coordinator.
STEP-21	Submission of minutes of meeting of departmental Pre-Ph.D. Viva in research and development cell.	HOD/Deans/School level Ph.D. coordinator.
STEP-22	Conduct of final Pre-Ph.D. Viva	Ph.D. coordinator, School/Supervisor/HOD/Dean
STEP-23	Submission of minutes of meeting of Pre-Ph.D. Viva in research and development cell.	HOD/Deans/School level Ph.D. coordinator.
STEP-24	Verification of similarity index i.e. plagiarism report of the final draft thesis as per JU Ph.D. regulation.	Librarian, JU
STEP-24	Receiving of the final thesis for evaluation purpose.	Research and Development Cell.
STEP-25	Issue of thesis submission certificate to candidate.	Research and Development Cell.
STEP-26	Process to take the approval of Vice Chancellor on the two examiners to evaluate the thesis	Research and Development Cell.
STEP-27	Dispatch of thesis to the approved examiner	Research and Development Cell through Office of Registrar.
STEP-28	Receiving of thesis evaluation report	Research and Development Cell through Office of Registrar.
STEP-29	Process to take the approval of Vice Chancellor on one name of examiner for final viva voce examination.	Research and Development Cell.
STEP-30	Scheduling of final viva-voce examination.	Research and Development Cell.
STEP-31	Issue of provisional degree after successfully conduct of viva.	Office of Controller of Examinations
STEP-32	Award of Ph.D. degree at the time of convocation.	Office of Controller of Examinations.

7.0 Details Description:

7.1 The admission in Ph.D. shall be based on the criteria notified by the University, keeping in view the guidelines/norms in this regard issued by the University GC and other statutory bodies concerned.

7.2 The admission in Ph.D. program of JU shall be based on the Entrance Test (70 % weightage) followed by interview (30% weightage), conducted by the office of Controller of Examinations (COE) in coordination with office of Dean R&D. An interview in the subject area of the applicant to be conducted by a committee constituted with the approval of Vice Chancellor, JU.

7.3 The entrance test will have two sections for a total of 70 marks

(i) Core subject (50 MCQs) (ii) Research aptitude (20 MCQs)

7.4 Applicant with M.Phil. Degree or equivalent degree from any other institute/University recognized by UGC or qualified with fellowship/scholarship offered by the University/National and International Agency/NET/GATE score will be exempted from JU Ph.D. Entrance test. However, such candidates will have to appear for the interview, which is mandatory.

7.5 Foreign applicant who fulfil eligibility criteria will be admitted after an online test and interview.

8.0 COURSE WORK

The course work shall be treated as prerequisite for Ph.D. preparation.

8.1 Each applicant (FT, FT-S, and PT) after having been admitted shall be required to undertake course work for a minimum prescribed period of one semester. The applicant will have to complete the course work in first two semester in any case of his/her academic session. If the scholar further fails to obtain the minimum passing marks, he/she shall not be allowed to continue the Ph.D. program. In this case, the applicant has to reappear for the JU entrance examination again by filling the application form through admission cell of JU.

8.2 The credit assigned to Ph.D. course work shall be a minimum of 12 credits and a maximum of 16 credits.

8.3 A minimum of four credits shall be assigned to one or more courses on Research

Methodology, which could cover areas such as quantitative methods, computer applications, training, fieldwork, etc. In addition to that, a mandatory course on research and publication ethics, teaching pedagogy and advanced level course related to the concerned subject will also be covered.

8.4 The course work shall be conducted in integrated manner by the University, which will be taken care by the Research and Development Cell, centrally.

8.6 It is expected from all schools to be updated for the details of the students registered for course work in their corresponding school/department.

8.8 A Ph.D. scholar must obtain a minimum of 55% marks or its equivalent grade in the UGC 10-point scale in the course work to be eligible to continue in the programme. The office of Controller of Examination, JU will take care about the declaration of the result within 07 days of the commencement of course work exam.

8.9 It is expected from the office of COE, Jigyasa University to ensure the issue of course work certificate (as per the approved grading system related to the Ph.D. course work) within next two weeks of the completion of the coursework exam.

9. COMPREHENSIVE VIVA-VOCE EXAMINATION:

8.1 Each candidate needs to qualify in a comprehensive viva-voce examination based on the broad field of his/her research interest. The comprehensive examination will be conducted by the office of Dean R&D in collaboration with all schools.

8.2 After conducting the comprehensive examination, the result will be declared with any one of the following recommendations:

(ii) Qualified

(ii) Not qualified

9.0 ALLOTMENT OF SUPERVISOR AND FINAL REGISTRATION:

9.1 The Research supervisor must be from amongst the regular faculty members belonging to any department of the University, holding a Ph.D. degree and having domain expertise in the broader area of research interest of the scholar. The preference will be given to the scholar to choose his/her supervisor from the University.

9.2 Permanent faculty members working as Professor/Associate Professor with a Ph.D., and at least *five research publications in peer-reviewed or refereed journals* and permanent faculty members working as Assistant Professors with a Ph.D., and at least *three research publications in peer-reviewed or refereed journals* may be recognized

as a Research Supervisor in the university.

9.4 Co-supervisor from any other recognized Institution may be appointed by RDC, based on the requirement of the research work only after receiving the NOC from the employer of the faculty.

9.5 Co-Supervisors from within the same department or other departments of the same institution or other institutions may be permitted with the approval of the competent authority/Dean R&D.

9.6 The below cadre ration, is mandatory to follow;

Assistant Professor	04
Associate Professor	06
Professor	08

9.7 In case a supervisor resigned from his services from JU and joined somewhere else, the University has to assign another internal supervisor to the concerned candidates. It is mandatory that the main supervisor must be from the JU only. In addition to this based on the obligation of the research work and request of the research scholar, the earlier supervisor may be considered as the co-supervisor.

9.8 In any of the circumstances if the main supervisor left (resigned, superannuated, or expelled from the JU services) and before that, the final synopsis and pre-Ph.D. viva of the research scholar has been conducted, the same person can be considered as the main supervisor-1 only with the approval of vice chancellor but here the one internal supervisor from the Jigyasa University is also mandatory.

9.9 Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.

2. RESEARCH PLAN SUBMISSION:

2.1 Qualified candidates shall submit a research plan in the prescribed format (**Annexure 1**) to the office of Dean-Research through the proposed research supervisor.

9.2 The candidate shall present the research plan before DRC and then RDC, which may approve it or recommend modifications.

9.3 RDC on the basis of successful completion of pre-registration requirements will recommend the registration of the candidates in Ph.D. program.

10. REGISTRATION

The date of approval of research plan shall be taken as the date of registration. The University shall maintain a list of all registered Ph. D students on its website. The list shall include the name of registered candidate, title of his/her research plan, name of his/her supervisor/co-supervisor, date of enrolment/registration.

10. REVIEW OF THE PROGRESS:

10.1 Each research scholar will submit six monthly research progress report (signed by the supervisor and other DRC members) at the end of semester in the prescribed format to their corresponding school for review and suggestions.

10.2 In case three consecutive progress reports are found to be unsatisfactory, the research scholar may be de-registered from the Ph.D. programme.

11. TRANSFER OF CREDITS:

11.1 RDC may allow transfer/acceptance of credits for courses work done as an admitted candidate elsewhere and vice versa. However, in all cases, candidates shall present a research proposal to RDC and get it approved.

11.2 The RDC may allow up to 1-year relaxation in the time required for submission of thesis based on the time spent in other institution.

12. PRE REQUISITE FOR THESIS SUBMISSION:

12.1 Research scholar can submit his/her Ph.D. thesis only after 24 months of respectively after the approval of the Research Plan.

12.2 Publication of two research papers out of which one must be in Scopus/SCI/Pub-Med/WoS indexed journals, NAAS rated (In case of Agriculture only) and other in peer reviewed indexed journal published by reputed publisher. Both of the papers must be after the date of topic approval in RDC.

12.3 Candidate must participated and presented the paper orally in one National and one International level conference.

12.4 Maximum permissible similarity limit shall be 10 % on University Plagiarism software checked at Central Library only.

13. PRE PH.D. SUBMISSION PRESENTATION

13.1 On completion of the research work, the research scholar shall submit a copy of synopsis (**Annexure-II**) to the office of Dean R&D to further arrange to conduct a pre-submission open presentation. It is expected from the department/school to arrange a departmental level pre-submission viva before requesting to the office of Dean for open Pre-Ph.D. viva presentation.

13.2 Based on the open Pre-Ph.D. viva presentation in presence of senior faculty (*Associate or Professor level only and may also be within the University*) one of the following recommendations may be given:

(i) Satisfactory for submission. (ii) Changes or further work required.

13.3 In case of recommendation of some further work from the committee, the candidate shall give another presentation after inclusion of all of the points. If the candidate could not succeed in the further three presentations, the RDC may recommend for cancellation of the registration.

14. SUBMISSION OF FINAL THESIS WITH BOARD OF EXAMINERS

14.1 The research scholar will submit the thesis along with the documents (**Annexure-III**) as per the guidelines of the University.

14.2 The concerned Ph.D. supervisor will submit a list of examiners drawn from reputed Institutions/Universities/Organizations (other than Jigyasa University) to the office of Dean R&D.

14.3 The board will have minimum of five examiners in which minimum of two experts must be from out of the state.

14.4 To increase the linkages one examiner name can be included only once in two years i.e. there should not be the repetitions of the name of examiners.

14.4 The Vice Chancellor may approve the names of two external examiners, out of which one may be within the state and other will be from outside of state.

14.5 The office of the Dean R&D will first take the consent from the selected examiners for evaluation.

14.6 On receipt of the consent, the thesis in hard bind copy would be sent to them for

evaluation through the office of Registrar/dispatch office, JU.

NOTE: *As per the existing pre-requisite for Plagiarism check software in case of thesis written in Hindi, only “Mangal” font will be accepted.*

15. THESIS REPORT

15.1 The examiners will be required to submit their evaluation report (either hard copy or soft copy) within maximum of 60 days from the date of dispatch of the thesis.

15.2 The office of Dean R&D will give a reminder once in 15 days in case of examiner does not respond within 60 days. In case the examiner does not, respond after two reminder the Dean R&D Office may forward the thesis to an alternative examiner.

15.3 The examiner including the supervisor will recommend either of the following:

(ii) The thesis may be accepted after the successful completion of viva-voce examination.

(iii) The thesis may be revised incorporating the comments of examiners and verified before Viva-voce.

(iv) The thesis may be revised incorporating the comments of examiners and be resubmitted.

(v) The thesis may not be accepted.

16. FINAL VIVA-VOCE OF PH.D.

16.1 If all two examiners recommend the award of degree, the viva-voce of the candidate has to be conducted from the office of Dean R&D.

16.2 If one of the examiner's report is unsatisfactory, thesis will be forwarded to the next examiner after taking the approval of Vice Chancellor.

16.3 If consecutive two examiner's reports are unsatisfactory, thesis will be rejected for the award of degree and registration will be cancelled.

17. VIVA-VOCE EXAMINATIONS

17.1 The public viva-voce of the research scholar to defend the thesis shall be conducted only if the evaluation reports of the examiner (s) on the thesis is/are satisfactory and include a specific recommendation (**Annexure-IV**) for conducting the viva-voce examination.

17.2 The viva-voce examination will be conducted by a committee consisting of RDC members, Dean R&D, concerned Department HOD, and School Dean, Members Research Cell in presence of the external thesis examiner nominated by the Vice Chancellor, and the supervisor as coordinator.

17.3 If performance of the research scholar in the viva-voce examination is unsatisfactory, he/she will be asked to re-appear within a month and not later than six Months.

17.4 If unsatisfactory on the second attempt, the candidate will not be awarded degree and registration gets cancelled.

19. AWARD OF DEGREE

19.1 On successful completion of viva-voce examination, Dean R&D with the approval of Vice Chancellor will issue a letter to the office of controller of examinations mentioning that the research scholar has completed all the requirements and shall receive the provisional Ph.D. degree.

19.2 Further, the recommendation will be given to the Academic Council of the University for Final Approval and to award the Ph.D. degree in the University Convocation.

20. PLAGIARISM

Maximum permissible similarity limit shall be 10 %. In case of any plagiarism reported against any research scholar at any stage, even after the award of degree, necessary action will be taken by the University, which could include cancellation of registration/withdrawal of degree awarded.

21. DEPOSITORY WITH INFLIBNET

After the successful completion of the Ph.D. award process an electronic copy of the Ph.D. thesis has to be uploaded to the Shodhganga (INFLIBNET), through the Jigyasa University library to make it accessible to all Institutions/Colleges.

22. POWER TO RELAX

22.1 The chairperson (VC) of the Academic Council, in exceptional circumstances, on the recommendation of Research Degree Committee may relax any of the provisions of the said ordinances to remove any difficulty.

22.2 In case of any dispute, the decision of the Vice Chancellor shall be final.

23. TIMELINE FOR ISSUING VARIOUS CERTIFICATES

S. No	Task	Responsibility	Timeline
1	Communication for Provisional Degree Certificate	Office of Dean R&D	After one week of the completion of Ph.D. viva-voce.
2	Issue of Provisional Degree Certificate	COE Office	Within one week after receiving the communication from the Office of Dean R&D.
3	Issue of notification related to completion of Ph.D.	Registrar Office in Coordination with Office of Dean R&D.	After three days of receiving Provisional Degree Certificate.
4	Issue of certificate of Ph.D. completion in accordance with UGC 2009; & 2016 Regulations & University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022	Office of Dean R&D	After one week of issue of notification related to completion of Ph.D.

Ph. D. RESEARCH PLAN

[TIMES NEW ROMAN, FONT SIZE 18]

Title of the topic

.....
(TIMES NEW ROMAN, FONT SIZE 16)

Research Plan Submitted

To

Jigyasa University



For

Ph.D. Degree

In

Name of the Department

Name of the School

Signature of Candidate

Name:

System Id:

Address: Jigyasa University

Email:

Mobile:

[TIMES NEW ROMAN, FONT SIZE 16]

Signature of Supervisor:

Name:

Name of Department

Signature of Supervisor:

Name:

Name of Department

Forwarded by:

Head of Department

Dean of School

1. Introduction and origin of research problem:

< Use Times new Roman Font with 12 size>.

1) Introduction:

< Use Times new Roman Font with 12 size>.

2) Status of Recent Research at National Level:

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3) Status of Recent Research at Global Level:

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4. Research Gap:

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5. Objectives:

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6. Data and Detailed Methodology:

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7. Expected outcome:

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REFERENCES (American Psychological Association i.e. APA Pattern)

< Use Times new Roman Font with 12 size>.

A
SYNOPSIS
ON
TITLE OF THE WORK

**Times New Roman
(TNR) – 16 font size – Bold**



SUBMITTED

TO

NAME OF THE SCHOOL

JIGYASA UNIVERSITY

TNR – 12 font size -Bold

IN PARTIAL FULFILMENT OF THE REQUIREMENT FOR THE AWARD OF
DEGREE OF
DOCTOR OF PHILOSOPHY (PH.D.)

IN

DEPARTMENT

TNR-12 font size-Bold)

SUPERVISED BY:

SUPERVISOR NAME

CO-SUPERVISOR NAME

SUBMITTED BY:

STUDENT NAME

(ENROLLMENT NO.)

**NAME OF THE DEPARTMENT
JIGYASA UNIVERSITY, DEHRADUN,
UTTRAKHAND**

1. INTRODUCTION

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2. REVIEW OF LITERATURE

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3. OBJECTIVES

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4. RESEARCH METHODOLOGY

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5. RESULTS

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6. CONCLUSIONS

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7. IMPLICATIONS

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8. LIMITATIONS & FUTURE RESEARCH

9. PUBLICATIONS

10. REFERENCES

References will be in alphabetical order.

10. ANNEXURES

NOTE: The page limit of the synopsis is allowed up to maximum 50-60, only.

GUIDELINES FOR PREPARATION AND SUBMISSION OF Ph.D. THESIS

1. On completion of the research work, the candidate shall submit 05 copies of the synopsis including bibliography of research work in the office of Dean R&D through supervisor, Head of the Department and concerned Dean of School for processing.
2. The candidate will submit 04 of the thesis with a soft copy (Pen drive form-PDF format and word file chapter wise) through supervisor, Head of the Department and concerned Dean of the School for processing in the office of Dean R&D.
3. The thesis of the Ph.D. scholar must be authenticated by the librarian with maximum permissible similarity limit of 10%.

Structure of the thesis

The contents of thesis should be arranged in the following order.

S. No.	Contents
1	First page - facing page
2	Inner cover page
3	Declaration by the candidate
4	Certificate by the supervisors, Head of the Department and Dean of School
5	Acknowledgments
6	Preface
7	List of Tables
8	List of Figures
9	Symbols and abbreviations
10	Contents
11	Chapters 1: General Introduction, Chapter 2...., Chapter 3..., Chapter N- Conclusions and Future strategy
12	Appendices (If any)
13	List of publications
14	References will be written at the end of the thesis
15	Formatting Specification

NOTE:

1. Figures in the chapter should be numbered with the chapter number such as Fig. 4.2 means Fig.2 of chapter 4. In a similar way the caption for the table should be written on the top of the table.
2. Page numbering should start from chapter 1 e.g. Arabic numerals like 1, 2, 3 etc. at the bottom Centred. The initial pages starting from declaration till the Symbols and abbreviations must be in roman numbers i.e. i, ii, iii, iv.....
3. Thesis Printing Specification
 - (a) Binding Colour: Rust Red
 - (b) Text printing should be in gold colour in the front page of thesis.
 - (c) Volume: About 150-200 pages, with printing on both sides in Single column.

TOPIC
(ALL CAPITAL LETTERS-14 pt)



THESIS

Submitted to the

JIGYASA UNIVERSITY

In partial fulfilment of the requirement for the
degree of

DOCTOR OF PHILOSOPHY

In

Name of Department

Submitted by

NAME OF CANDIDATE

(All CAPITAL-TNR 14pt)

(Enrollment No.....)

Under the supervision of

Guide's Name

NAME OF DEPARTMENT

SCHOOL OF

JIGYASA UNIVERSITY,

Month -Year



DECLARATION

I hereby declare that this thesis submission is my own work and that, to the best of my knowledge and belief, it contains no material previously published or written by another person nor material which has been accepted for the award of any other degree or diploma of the university or other institute of higher learning, except where due acknowledgment has been made in the text.

Place:

Signature of the candidate

Date

Name:

Reg. No
Year of Registration



CERTIFICATE

This is to certify that the thesis entitled

“.....”

by Mr. /Ms..... (Registration No.....) to Jigyasa University, towards the fulfillment of requirements of the degree of Doctor of Philosophy is record of bonafide research work carried out by him/her in the Department of, School of, Jigyasa University. The results/findings contained in this thesis have not been submitted in part or full to any other University/Institute for award of any other Degree/Diploma.

Signature of Supervisor

Name:
Designation:

Signature of Co-Supervisor (if any)

Name:
Designation:

Signature of Head of Department

Name:

Signature of Dean of School

Name:

Place:
Date:

(School seal)

ACKNOWLEDGMENTS

First and foremost, I thank my supervisor(s) Prof. /Dr..... for his guidance in my research work.
.....

(Candidate may thank all those who have helped during the tenure of Ph.D. work and can express feelings and appreciations in a way as he/she likes preferably contained only in one page-one side.

(This is just a model)

Signature of the Research Scholar with name

PREFACE

In the preface the research scholar is expected to write in brief the introduction, importance of the work, work carried out, results obtained and their interpretation and expected outcome in one and half pages.

REFERENCES

Example:

References will be in alphabetical order.

Reference list entry (Single Author)

Bay, 2017. "Predicting Responses to Contemporary Environmental Change Using Evolutionary Response Architectures." *American Naturalist* 189, no. 5 (May): 463-73. <https://doi.org/10.1086/691233>.

In-text citation

(Bay, 2017)

Reference list entry (Two Authors)

Bay and Rachael A., 2017. "Predicting Responses to Contemporary Environmental Change Using Evolutionary Response Architectures." *American Naturalist* 189, no. 5 (May): 463-73. <https://doi.org/10.1086/691233>.

In-text citation

(Bay and Rachael, 2017)

Reference list entry (More than Two Authors)

Bay, Rachael A., Noah Rose, Rowan Barrett, Louis Bernatchez, Cameron K. Ghalambor, Jesse R. Lasky, Rachel B. Brem, Stephen R. Palumbi, and Peter Ralph. 2017. "Predicting Responses to Contemporary Environmental Change Using Evolutionary Response Architectures." *American Naturalist* 189, no. 5 (May): 463–73. <https://doi.org/10.1086/691233>.

In-text citation

(Bay et al. 2017)

Details	Font Type	Font size	Spacing
<i>Facing page (cover and first page) - see sample page for details</i>	Times New Roman	14pt bold capitals	Centered (Adjustable spacing)
Headings before numbering	Times New Roman	14pt bold capitals	Centered
Text		12pt	Aligned
<i>Chapter headings with chapter number on top</i>	Times New Roman	14pt bold capitals	Centered
<i>Section headings</i>	Times New Roman	12pt bold capitals	Left adjusted
<i>Subsection headings</i>	Times New Roman	12pt bold sentence case	Left adjusted
<i>Paragraph headings</i>	Times New Roman	12pt bold sentence case	Left adjusted
<i>Body of thesis</i>	Times New Roman	12pt	Adjusted on both left and right and with 1.5 spacing for text and double spacing for equations
<i>Margins</i>	Left Margins	1.5 inch	To binding accommodate area
	Right Margins	1.25 inch	
	Top	2.0 inch	On pages on which chapter begins
		1.0 inch	Other pages
	Bottom	1.25 inch	